

# High Plains Elementary

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October 23, 2018

**Re: Donation Request for HPE PTO's Carnival & Silent Auction**

On Friday, **December 7, 2018**, the High Plains Elementary School Parent Teacher Organization (PTO) in Academy School District 20 will host our **6th Annual Carnival & Silent Auction** fundraiser for our learning community. This exciting event brings out three hundred-plus families to play various games, win prizes, and bid on donated items and activities of interest.

**We are asking for your help through a tax-deductible donation.** Donated items such as toys, electronics, craft items, small appliances, gift cards, food and kitchen items, family activity passes, travel certificates, cash donations or anything else that you (or an organization you know) are able to donate are much needed and greatly appreciated.

As a Title 1 targeted school your donations will help raise much needed funds towards helping enhance student-learning experiences at our school. Examples of this include covering the costs of field trips, entrance fees to exhibits and museums, transportation fees, student enrichment activities in the classroom, and enhancing the learning experience of our students with 21<sup>st</sup> century skills.

If you would like to donate to our High Plains Elementary School 6th Annual PTO Carnival and Silent Auction, please fill out a **Donation Form** and send the form and your donation to High Plains Elementary School PTO, 2248 Vintage Drive, Colorado Springs, CO 80920. For more information or to have your donated item picked up, please contact us at [highplainspto@gmail.com](mailto:highplainspto@gmail.com) or 719-201-8551. **We request that non-perishable donated items be received by no later than Monday, December 3, 2018.**

Thank you for considering our request; we appreciate your service to our community!

Yours in learning,

Dr. Craig Stevens, Principal