



Location: High Plains Learning Commons

Date: January 18, 2019

Time: 4:30 PM

Meeting Minutes Agenda items

I. Silent Auction/Carnival debrief

- a) Giant poster at the front of the school was great to bring awareness.
- b) If it is CASH ONLY at the door, we have to advertise that. People without cash were being turned away that night. Look into the capability for PTO to have a card reader.
- c) Have one ESL parent at the door to translate.
- d) Be more clear that parents don't pay if they are not playing games.
- e) Teacher Experiences should be advertised to parents. A lot gets lost in translation. Make a packet to send home with teacher pictures included. Make commercials to be broadcast on school TVs to promote before the event.
- f) Move the event to spring. December is a busy time for families and money is tight. Take advantage of tax refunds by moving the event to April. It won't conflict with any other fundraisers at that time.

II. Volunteers needed for Upcoming Events

- a) Email out requests for volunteers separately. Things get lost in 20 Alerts.
- b) Try Sign Up Genius for volunteers needed for Muffins with Moms and Book Fair to see if it works better than Konstella.

III. Suggestions or ideas to increase involvement or improve PTO

- a) Advertise the meetings more. Send a separate email. Send stickers home with students the day of the PTO meeting.
- b) Post on the agenda that kids are welcome and snacks are provided.
- c) Some parents only use their phone to view the High Plains website and the new PTO page is not visible. Add PTO under Super Wolfie and link it to the new page. In the dial pad under My School fix the PTO link to go to the new page instead of the old page.



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IV. Grants

- a) Passed: 5th grade Philharmonic, K Zoo, Choir transportation
- b) Find a way to get more feedback for grants. Try a google form. Scan the grant and make it one checkbox: Yes, I approve./No, I don't approve. Optional: Comments.

V. Next Meeting

- a) Fridays and Tuesdays seem best. Next meeting set for February 26th from 3:30 – 4:30 PM.
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